COA- Overseas Filipino Bank, Inc.
Received by: David N. Audit Team Member
Date : 2/20/19

REPORT ON AGING OF CASH ADVANCES
Schedule of Advances to Officers and Employees
For the Period January 01, 2018 to December 31, 2018

Agency Name: Overseas Filipino Bank, Inc.
Agency Code:

Book No:
Account Title:
Account Code:

Head office

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	(State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1.Local Travel									
Atty. Gene R. Santok	01/10/18	Official Travel to Tuguegarao		8,200.00	8,200.00	0.00	0.00	0.00	01/19/18
Mark Tulfo	03/15/18	Official Travel to San Fernando		5,899.00	5,899.00	0.00	0.00	0.00	03/26/18
Mark Tulfo	04/05/18	Official Travel to Bulacan & Pampanga		4,286.32	4,286.32	0.00	0.00	0.00	04/23/18
Mark Tulfo	05/03/18	Official Travel to Calumpit		5,760.00	5,760.00	0.00	0.00	0.00	05/15/18
Melody C. Delos Santos	05/03/18	Official Travel to Davao		12,000.00	12,000.00	0.00	0.00	0.00	05/16/18
Stewardson A. Evangelista	05/04/18	Official Travel to Davao		12,000.00	12,000.00	0.00	0.00	0.00	05/15/18
Christine Salapare	05/09/18	Official Travel to Davao		2,720.00	2,720.00	0.00	0.00	0.00	05/16/18
Solita R. Vitug	05/09/18	Official Travel to Davao		2,720.00	2,720.00	0.00	0.00	0.00	05/16/18
Nida S. Pagdanganan	05/09/18	Official Travel to Davao		2,720.00	2,720.00	0.00	0.00	0.00	05/16/18
Atty. Ramon C. Avengoza	05/09/18	Official Travel to Davao		2,720.00	2,720.00	0.00	0.00	0.00	05/17/18
Renato G. Eje	05/09/18	Official Travel to Davao		1,920.00	1,920.00	0.00	0.00	0.00	05/18/18
Russel F. Dela Cruz	06/07/18	Official Travel to Davao		12,200.00	12,200.00	0.00	0.00	0.00	06/20/18
Mark Tulfo	06/28/18	Official Travel to Pampanga		11,288.00	11,288.00	0.00	0.00	0.00	07/08/18
Mark Tulfo	07/20/18	Official Travel to Bulacan & Pampanga		6,360.00	6,360.00	0.00	0.00	0.00	07/27/18
Ruben D. Valeza, Jr.	07/27/18	Official Travel to Dagupan		10,000.00	10,000.00	0.00	0.00	0.00	08/01/18
Mark Tulfo	07/27/18	Official Travel to Bulacan & Pampanga		3,100.00	3,100.00	0.00	0.00	0.00	08/03/18
Mark Tulfo	08/07/18	Official Travel to Bulacan & Mandaluyong		4,650.00	4,650.00	0.00	0.00	0.00	08/24/18
Edmund S. Ramos	08/28/18	SO 179 Dagupan Branch	srt# 524761	24,000.00	0.00	24,000.00	0.00	0.00	10/26/2018; with penalty P78.67
Edwin B. Eslao	08/28/18	SO 179		24,000.00	0.00	24,000.00	0.00	0.00	10/26/2018; with penalty P76.00
Gerardo V. Diala	08/28/18	SO 179		24,000.00	0.00	24,000.00	0.00	0.00	10/29/2018; with penalty P74.67
Noemi M. Gozun	09/10/18	SO 145		24,000.00	0.00	24,000.00	0.00	0.00	10/26/2018; with penalty P69.33
Aljon C. Jimenez	09/17/18	SO 188		24,000.00	0.00	24,000.00	0.00	0.00	10/30/2018; with penalty P57.33
Meek E. Manaois	09/07/18	SO 179		24,000.00	0.00	24,000.00	0.00	0.00	10/26/2018; with penalty P64.00
Mark Tulfo	09/11/18	Official Travel to Pampanga & Tarlac		5,400.00	5,400.00	0.00	0.00	0.00	10/11/18
2. Foreign Travel									
3. Special Activities/Projects									
Gemma O. Odsinada	01/16/18	Community Tax Cert 2018		10,500.00	10,500.00	0.00	0.00	0.00	01/17/18
Ruben D. Valeza, Jr.	02/15/18	Registration for Toyota Innova NHQ 842		3,000.00	3,000.00	0.00	0.00	0.00	02/15/18
Ruben D. Valeza, Jr.	03/02/18	Registration for Toyota Revo XKZ 913		3,000.00	3,000.00	0.00	0.00	0.00	03/02/18
Ma. Theresa V. De Leon	04/04/18	Purchase of 2,000 pcs SM GC		2,000.00	2,000.00	0.00	0.00	0.00	04/04/18
Ruben D. Valeza, Jr.	04/12/18	Raking Service of Toyota Revo XKZ 913		6,900.00	6,900.00	0.00	0.00	0.00	04/13/18
Amador A. Prado	05/18/18	Budget Allocation for Fire Drill		5,000.00	5,000.00	0.00	0.00	0.00	05/23/18

Rosabella R. Vasallo	05/30/18	Brigada Eskwela 2018		24,765.00	24,765.00	0.00	0.00	0.00	06/11/18
Gemma O. Odsinada	06/27/18	Replacement of Windshield		4,500.00	4,500.00	0.00	0.00	0.00	07/10/18
Amador A. Prado	06/14/18	Purchase of meds		10,000.00	10,000.00	0.00	0.00	0.00	07/03/18
Ma. Charito O. Juliane	07/03/18	Teller's Allow 2nd Qtr 2018		2,700.00	2,700.00	0.00	0.00	0.00	07/13/18
Ruben D. Valeza, Jr.	07/25/18	Purchase of Brake Shoe		5,000.00	5,000.00	0.00	0.00	0.00	07/26/18
Ruben D. Valeza, Jr.	08/10/18	Emission Test, Registration & Insurance		10,000.00	10,000.00	0.00	0.00	0.00	08/15/18
Atty. Ronilo D. Conde	09/15/18	Filing Fee vs Abibas		5,000.00	5,000.00	0.00	0.00	0.00	09/20/18
Ruben D. Valeza, Jr.	09/21/18	Registration of Toyota Innova ZGY 299		5,000.00	5,000.00	0.00	0.00	0.00	09/26/18
Ruben D. Valeza, Jr.	09/28/18	Repair & Replacement of Wire Assembly		9,000.00	9,000.00	0.00	0.00	0.00	10/04/18
Rowena DF Alarcio	10/01/18	Teller's Allow 3rd Qtr 2018		2,700.00	2,700.00	0.00	0.00	0.00	10/05/18
Gemma O. Odsinada	10/03/18	Purchase of various indoor plants		8,000.00	8,000.00	0.00	0.00	0.00	10/12/18
Ruben D. Valeza, Jr.	10/16/18	Payment of Brake Assembly Innova ZDR 427		9,080.00	9,080.00	0.00	0.00	0.00	10/26/18
Gemma O. Odsinada	11/08/18	ATM Cards Sent to Branches		10,000.00	10,000.00	0.00	0.00	0.00	11/19/18
Ruben D. Valeza, Jr.	11/29/18	Siphoning of Septic Tank		10,000.00	10,000.00	0.00	0.00	0.00	12/03/18
Rowena D. Alarcio	12/11/18	Teller's Allow 4th Qtr 2018		2,700.00	2,700.00	0.00	0.00	0.00	12/18/18
Atty. Ronilo D. Conde	11/26/18	Pre Trial Conference Atty Vergara		20,000.00	0.00	20,000.00	0.00	0.00	01/24/19
Atty. Ronilo D. Conde	11/27/18	Registration of Affidavit Pacific Concord Properties, Inc.		40,838.46	0.00	40,838.46	0.00	0.00	01/21/19
Rowena D. Alarcio	12/18/18	OFBank 2018 Christmas Party		34,000.00	34,000.00	0.00	0.00	0.00	12/28/18
Ma. Theresa Urbano	12/18/18	Give aways Christmas 2018		40,000.00	40,000.00	0.00	0.00	0.00	12/28/18
Ruben D. Valeza, Jr.	12/19/18	ASW Muffler Haus		5,000.00	5,000.00	0.00	0.00	0.00	12/27/18
Gemma O. Odsinada	12/27/18	Purchase of 3SM Motolite Battery		7,000.00	7,000.00	0.00	0.00	0.00	12/28/18
B. Advances to Regular Disbursing Officers									
1. Payroll									
2. Seminar/Conference Expenses									
Rosabella R. Vasallo	07/11/18	IT System and Support Services from LBP		5,000.00	5,000.00	0.00	0.00	0.00	07/19/18
Rosabella R. Vasallo	08/13/18	Training on RA 9184		5,280.00	5,280.00	0.00	0.00	0.00	08/14/18
Rosabella R. Vasallo	11/16/18	Strategic Planning Session on Nov 20, 2018		23,200.00	23,200.00	0.00	0.00	0.00	11/25/18
TOTALS				**587,106.78**	**382,268.32**	**204,838.46**	**0.00**	**0.00**	
								587,106.78	
								0.00	

ASINGAN

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due Less than 30 days	31-60 days	61-365 days	Over 1 year	Remarks (State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1. LOCAL TRAVEL									
******NONE TO REPORT******									
2. FOREIGN TRAVEL									
******NONE TO REPORT******									
3. SPECIAL ACTIVITIES/PROJECTS									

NONE TO REPORT									
4. OTHERS									
NONE TO REPORT									
TOTALS				0.00	0.00	0.00	0.00	0.00	
								0.00	
								-	

BACOLOD

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due Less than 30 days	31-60 days	61-365 days	Over 1 year	Remarks (State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1. LOCAL TRAVEL									
NONE TO REPORT									
2. FOREIGN TRAVEL									
NONE TO REPORT									
3. SPECIAL									
NONE TO REPORT									
4. OTHERS									
NONE TO REPORT									
TOTALS				0.00	0.00	0.00	0.00	0.00	
								0.00	
								-	

BAGUIO

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due Less than 30 days	31-60 days	61-365 days	Over 1 year	Remarks (State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1.Local Travel									
Virgie B. Isican & Ria Yap	09/20/18	Official Travel to Manila(Main Office)		7,400.00	7,400.00	0.00	0.00	0.00	09/24/18
2. Foreign Travel									

3. Special Activities/Projects									
Lalyn A. Norman	10/27/17	SSS Maternity Benefit		30,000.00	0.00	0.00	30,000.00	0.00	04/20/18
B. Advances to Regular Disbursing Officers									
1. Payroll									
2. Seminar/Conference Expenses									
TOTALS				**37,400.00**	**7,400.00**	**0.00**	**30,000.00**	**0.00**	
								37,400.00	
								-	

CDO

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due Less than 30 days	31-60 days	61-365 days	Over 1 year	Remarks (State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1. LOCAL TRAVEL									
JOSE RENANTE L. DELOSO JR.	5-Jan-18	Cash advance of Mr. Deloso to deliver collection letters to various LGU's of Misamis Oriental and follow up of past due accounts that are subject for restructuring from Jan. 08-10, 2018		2,007.00	2,007.00				12-Jan-18
VP ALFREDO L. TAYO III	22-Jan-18	Cash advance of VP Tayo to market/meet various potential clients and branch personnel, LGU Dignities (Iloilo) and IDFI personalities during the affair this Jan. 25-28, 2018		6,585.20	6,585.20				6-Feb-18
JOSE RENANTE L. DELOSO JR.	2-Feb-18	Cash advance of Mr. Jose Deloso to deliver collection letters to various LGU's of Misamis Oriental and Talakag to follow up past due account that are subject for restructuring from Feb. 6-9, 2018		1,977.00	1,977.00				14-Feb-18
JOSE RENANTE L. DELOSO JR.	2-Mar-18	Cash advance of Mr. Deloso to deliver collection letters to various LGU's of Misamis Oriental and follow up of past due accounts that are subject for restructuring from Jan. 08-10, 2018		2,035.00	2,035.00				13-Mar-18
JOSE RENANTE L. DELOSO JR.	16-Mar-18	Cash advance of Mr. Deloso to conduct property appraisal for the account of F. Aseniero rom March 20-23, 2018 per MC#4686		5,910.00	5,910.00				10-Apr-18

VP ALFREDO L. TAYO III	10-Apr-18	Cash advance of VP Tayo for his official travel to touch base with clients and other stakeholders for the eventual hand-over of OFB accounts to LBP.To meet various clients, officers and staff of Iloilo Branch. To attend the Regional Association of National Government Executives General Assembly & Election of officers from April 9-16, 2018		10,398.96	10,398.96				18-Apr-18
JOSE RENANTE L. DELOSO JR.	16-Apr-18	Cash advance of Mr. Jose Deloso to deliver collection letters and follow up on past due accounts that are subject for restructuring from April 17-19, 2018 per MC#4712		2,035.00	2,035.00				23-Apr-18
KATRINA A. TENORIO	2-May-18	Cash advance of Ms. Tenorio for the expenses for the meals of LBP Audit Exit Conference on May 2, 2018		3,000.00	3,000.00				3-May-18
JOSE RENANTE L. DELOSO JR.	11-May-18	Cash advance of Mr. Deloso for his official travel to deliver collection letters and follow up past due accounts last 05.15-17.18		2,061.00	2,061.00				21-May-18
JOSE RENANTE L. DELOSO JR.	1-Jun-18	Cash advance of Mr. Deloso for his official travel to conduct property appraisal for the account of Trumph as requested from Davao Branch from June 4-8, 2018 per MC#4805		6,770.00	6,770.00				14-Jun-18
VP ALFREDO L. TAYO III	6-Jun-18	Cash advance of VP Tayo to talk/meet staff regarding transfer of accounts with LBP and other matters from June 7-9, 2018 to Dipolog Branch per MC#4810		1,920.00	1,920.00				11-Jun-18
RENE M. ALAVANZA	6-Jun-18	Cash advance of Mr. Alavanza to conduct VP Tayo to and from Dipolog City from June 7-9, 2018		3,420.00	3,420.00				11-Jun-18
JOSE RENANTE L. DELOSO JR.	27-Jun-18	Cash advance of Mr. Deloso to deliver collection letters to various LGU and to deliver notice of hearing to various borrowers on June 28, 2018 per MC#4825		607.00	607.00				5-Jul-18

AIRENE MAY T. RAGOL	6-Jul-18	Cash advance of Ms. Ragol for her SSS Maternity benefit (Due for caesarean operation) per MC#4843		41,600.00			41,600.00		SSS Employer Data Change Request has not yet approved as per HRD advice last Jan. 28, 2019 thru Outlook
MARIA RICA P. PAJE	7-Aug-18	Cash advance of Ms. Paje for her SSS Maternity benefit per MC#4867		32,000.00			32,000.00		SSS Employer Data Change Request has not yet approved as per HRD advice last Jan. 28, 2019 thru Outlook
MARIA RICA P. PAJE	22-Aug-18	Additional cash advance of Ms. Maria Rica P. Paje for her SSS Maternity benefit (due to caesarean operation) per MC#4880		9,600.00			9,600.00		SSS Employer Data Change Request has not yet approved as per HRD advice last Jan. 28, 2019 thru Outlook
VP ALFREDO L. TAYO III	19-Nov-18	Sickness benefit claim of VP Tayo to SSS for the period Aug. 21-23,2018 per Iloilo SRT#508175 dtd 11.13.18		6,720.00			6,720.00		SSS Employer Data Change Request has not yet approved as per HRD advice last Jan. 28, 2019 thru Outlook
KATRINA A. TENORIO	21-Feb-18	Cash advance of Ms. Tenorio for the payment of lechon to be given to LGU Treasury Office per approved Memo no. 2018-053 dtd 12.12.18		4,000.00	4,000.00				28-Dec-18
2. FOREIGN TRAVEL									
3. SPECIAL ACTIVITIES/PROJECTS									
4. OTHERS									
TOTALS				**142,646.16**	**52,726.16**	**0.00**	**89,920.00**	**0.00** 142,646.16 -	

CEBU

Name	**Date CA Granted**	**Particulars**	**Reference**	**Total Amount**	**Amount Due** **ss than 30 da**	**31-60 days**	**61-365 days**	**Over 1 year**	**Remarks** **(State date of liquidation and reason why if liquidated after the cut-off date)**
RICARDO P. CORDOVA	01.26.2018	ANNUAL PHYSICAL EXAM FOR CEBU BRANCH EMPLOYEES		3,600.00	3,600.00				01.31.18
MANETTE ORLANES	02.22.18	TRAVELLING ALLOWANCE TO LGU DATED 02.23 & 26, 2018		800.00	800.00				02.28.18
KRIS LYNDA MAY S. MENDOZA	03.27.18	MATERNITY LEAVE OF KRIS LYNDA MAY MENDOZA		24,999.99	24,999.99				06.04.18

RICARDO P. CORDOVA	07.13.18	REGULAR MAINTENANCE OF TOYOTA INNOVA		2,000.00	2,000.00				07.17.18
RICARDO P. CORDOVA	07.23.18	REPLACEMENT OF WORN OUT AND FULLY DEPRECIATED REAR							
		AIRCON MOTOR BLOWER OF TOYOTA INNVA		3,000.00	3,000.00				07.27.18
KRIS LYNDA MAY S. MENDOZA	08.16.18	MAILING OF LETTERS TO SSS PENSIONERS		3,500.00	3,500.00				08.20.18
KRIS LYNDA MAY S. MENDOZA	09.11.18	MAILING OF THANK YOU LETTERS, NOTICE OF DORMANT ACCOUNTS							
		FOR THE MONTH OF AUGUST, 2018		2,500.00	2,500.00				09.11.18
RICARDO P. CORDOVA	09.25.18	RENEWAL OF LTO REGISTRATION FOR TOYOTA INNOVA		2,500.00	2,500.00				10.11.18
KRIS LYNDA MAY S. MENDOZA	10.12.18	MAILING OF THANK YOU LETTERS, NOTICE OF DORMANT ACCOUNTS							
		FOR THE MONTH OF SEPTEMBER, 2018		1,500.00	1,500.00				10.12.18
KRIS LYNDA MAY S. MENDOZA	11.22.18	MAILING OF THANK YOU LETTERS, NOTICE OF DORMANT ACCOUNTS							
		FOR THE MONTH OF OCTOBER, 2018		1,600.00	1,600.00				11.22.18
KRIS LYNDA MAY S. MENDOZA	12.06.18	MAILING OF THANK YOU LETTERS, NOTICE OF DORMANT ACCOUNTS							
		FOR THE MONTH OF NOVEMBER, 2018		1,200.00	1,200.00				12.06.18
RICARDO P. CORDOVA	12.20.18	BUDGET FOR CHRISTMAS PARTY PER HRD MEMO # 2008-750		5,000.00	5,000.00				12.28.18
TOTALS				**52,199.99**	**52,199.99**	**0.00**	**0.00**	**0.00**	
								52,199.99	
								-	

DAGUPAN

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					ss than 30 da	31-60 days	61-365 days	Over 1 year	(State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1. LOCAL TRAVEL									
******NONE TO REPORT******									
2. FOREIGN TRAVEL									
******NONE TO REPORT******									**NONE TO REPORT**
3. SPECIAL ACTIVITIES/PROJECTS									
******NONE TO REPORT******									**NONE TO REPORT**
4. OTHERS									
									NONE TO REPORT
TOTALS				**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	
								0.00	
								-	

DAVAO

Name	Date CA Granted	Particulars	Reference	Amount	Amount Due: Less than 30 days	31-60 days	61-365 days	Over 1 year	Remarks (State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1. LOCAL TRAVEL									
Arturo B. Cruz	7/23/2018	Official travel to Head Office, Manila per BBG Memo No. 131-2018		9,357.00	9,357.00				8/8/2018, the date of actual travel was on July 27-28, 2019. The liquidation process was made right after BH Cruz reported to office on July 30, 2018. However, we were still awaiting for the approved liquidation documents from the area office.Thus, the slight delay in booking of the said liquidation.
Arturo B. Cruz	8/30/2018	Allowance for the official travel to Kidapawan City and Kabacan per TO No. 2018-025		7,900.00	7,900.00				9/12/2018
		-NOTHING FOLLOWS-							
2. FOREIGN TRAVEL									
******NONE TO REPORT******									
3. SPECIAL ACTIVITIES/PROJECTS									
******NONE TO REPORT******									
4. OTHERS									
Domingo S. Baluyot Jr.	10/9/2018	Small Claims Court Filing fee		6,145.00	6,145.00				10/11/2018
TOTALS				**23,402.00**	**23,402.00**	**0.00**	**0.00**	**0.00**	

23,402.00

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DIPOLOG

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due: Less than 30 days	31-60 days	61-365 days	Over 1 year	Remarks (State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1. LOCAL TRAVEL									
MARK CLARY R. CUENCA	1/17/2018	Official Travel: to collect remittances of	DV-2018.01.1205	2,245.00	2,245.00				1/23/2018
		agencies at Zamboanga City							
MARK CLARY R. CUENCA	2/21/2018	Official Travel: to collect remittances of	DV-2018.02.1245	2,265.00	2,265.00				2/26/2018
		agencies at Zamboanga City							
ROMULO P. ANDRADE	3/2/2018	Official Travel: To discuss with AH the 26M pastdue of farmer-borrowers;	DV-2018.03.1251	3,120.00	3,120.00				3/8/2018
		discuss with AH the application of 9M Hold-out of Banco Dipolog; and							
		to repair Branch Car.							
MARK CLARY R. CUENCA	3/14/2018	Official Travel: to collect remittances of	DV-2018.03.1259	2,265.00	2,265.00				3/19/2018
		agencies at Zamboanga City							
MARK CLARY R. CUENCA	4/18/2018	Official Travel: to collect remittances of	DV-2018.04.1287	2,345.00	2,345.00				4/23/2018
		agencies at Zamboanga City							

MARK CLARY R. CUENCA	5/23/2018	Official Travel: to collect remittances of agencies at Zamboanga City	DV-2018.05.1307	2,355.00	2,355.00				5/28/2018
MARK CLARY R. CUENCA	6/19/2018	Official Travel: to collect remittances of agencies at Zamboanga City	DV-2018.06.1320	2,395.00	2,395.00				6/22/2018
ROMULO P. ANDRADE	6/25/2018	Official Travel: to discuss w/ the Area head the proposed MOA for restructuring of Pastdue Agricultural Loans	DV-2018.06.1327	3,760.00	3,760.00				6/29/2018
MARK CLARY R. CUENCA	7/23/2018	Official Travel: to collect remittances of agencies at Zamboanga City	DV-2018.07.1350	2,395.00	2,395.00				7/26/2018
MARK CLARY R. CUENCA	8/15/2018	Official Travel: to collect remittances of agencies at Zamboanga City	DV-2018.08.1367	2,415.00	2,415.00				8/20/2018
MARK CLARY R. CUENCA	9/19/2018	Official Travel: to collect remittances of agencies at Zamboanga City	DV-2018.09.1391	2,425.00	2,425.00				9/25/2018
HANS S. ABITONA	9/19/2018	Official Travel: to collect remittances of agencies at Zamboanga City	DV-2018.09.1392	2,425.00	2,425.00				9/25/2018
EDMUND LOUIS A. TABIA	10/5/2018	Official Travel: to act as Accountant in Cagayan de Oro Branch	DV-2018.10.1407	14,105.00	14,105.00				10/26/2018
HANS S. ABITONA	10/24/2018	Official Travel: to collect remittances of agencies at Zamboanga City	DV-2018.10.1412	2,465.00	2,465.00				10/29/2018
HANS S. ABITONA	11/21/2018	Official Travel: to collect remittances of agencies at Zamboanga City	DV-2018.11.1435	2,465.00	2,465.00				11/27/2018
HANS S. ABITONA	12/14/2018	Official Travel: to collect remittances of agencies at Zamboanga City	DV-2018.12.1451	2,425.00	2,425.00				12/26/2018
2. FOREIGN TRAVEL									
****NONE TO REPORT****									
3. SPECIAL									
KATHY L. MARTINEZ	12/13/2018	Cash advance for expenses to be incurred during the Christmas Party 2018	DV-2018.12.1449	5,000.00	5,000.00				12/26/2018
4. OTHERS									
IRIS C. ACOYMO	4/3/2018	Cash advance for her Maternity leave	DV-2018.04.1273	30,000.00			30,000.00		7/19/2018
KATHY L. MARTINEZ	8/13/2018	Cash advance for her Maternity leave	DV-2018.08.1356	32,000.00			32,000.00		11/15/2018
EDELYN A. BUNTAG	10/2/2018	Cash advance for her Maternity leave	DV-2018.10.1401	25,000.00			25,000.00		Awaiting SSS Claim
EDELYN A. BUNTAG	11/16/2018	Additional Cash advance for her Maternity leave (Ceasarian)	DV-2018.11.1432	7,500.00		7,500.00			Awaiting SSS Claim
EDEN P. BUNA	11/22/2018	Cash advance for her Maternity leave	DV-2018.11.1436	25,000.00		25,000.00			Awaiting SSS Claim

TOTALS				**176,370.00**	**56,870.00**	**32,500.00**	**87,000.00**	**0.00**	
								176,370.00	
								-	

HIMAMAYLAN

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	(State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1. LOCAL TRAVEL									
****NONE TO REPORT****									
2. FOREIGN TRAVEL									
****NONE TO REPORT****									
3. SPECIAL									
****NONE TO REPORT****									
4. OTHERS									
AGNES A. ALOVA	01/23/18	Cash advance of Agnes A. Alova in payment for REAL Estate Tax Receipt, Tax Declaration & Tax Clearance of ROPA accounts of Garbanzos & Leony, Sps. Yulo, Rivas, Tubola & Merzo		6,400.00	6,400.00				*Liquidated February 05, 2018*
SHARON T. GUDACA	12/13/2018	Cash advance in celebration of the Bank's 2018 Christmas Party		5,000.00	5,000.00				*Liquidated December 18, 2018*
TOTALS				**11,400.00**	**11,400.00**	**0.00**	**0.00**	**0.00**	
								11,400.00	
								-	

ILOILO

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	(State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1.Local Travel									
Mary Jane G. General	01/10/18	TO#2018-01-002 re: to pay RET of ROPA in Roxas City & courtesy/marketing call to LGU Dueñas	DV#2018-01-016	6,500.00	6,500.00				01/16/18

2. Foreign Travel									
None									
3. Special Activities/Projects									
Mary Jane G. General	07/20/18	Sickness benefit claim to SSS	DV#2018-07-034	6,240.00			6,240.00		For Liquidation
Alfredo L. Tayo III	09/27/18	Sickness benefit claim to SSS	DV#2018-09-032	6,720.00		6,720.00			11/13/18
B. Advances to Regular Disbursing Officers									
1. Payroll									
2. Seminar/Conference Expenses									
TOTALS				**19,460.00**	**6,500.00**	**6,720.00**	**6,240.00**	**0.00**	
								19,460.00	
								-	

LA UNION

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due: Less than 30 days	31-60 days	61-365 days	Over 1 year	Remarks (State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1. LOCAL TRAVEL									
****NONE TO REPORT****									
2. FOREIGN TRAVEL									
****NONE TO REPORT****									
3. SPECIAL									
****NONE TO REPORT****									
4. OTHERS									
****NONE TO REPORT****									
TOTALS				**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	
								0.00	
								-	

LEGAZPI

					Amount Due				Remarks

Name	Date CA Granted	Particulars	Reference	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	(State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1. LOCAL TRAVEL									
****NONE TO REPORT****									
2. FOREIGN TRAVEL									
****NONE TO REPORT****									
3. SPECIAL									
****NONE TO REPORT****									
4. OTHERS									
****NONE TO REPORT****									
TOTALS				**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	
								0.00	
								-	

LIPA

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					Less than 30 days	**31-60 days**	**61-365 days**	**Over 1 year**	**(State date of liquidation and reason why if liquidated after the cut-off date)**
A. Advances for Special Purposes									
1. LOCAL TRAVEL									
******NONE TO REPORT******									
2. FOREIGN TRAVEL									
******NONE TO REPORT******									
3. SPECIAL ACTIVITIES/PROJECTS									
******NONE TO REPORT******									
4. OTHERS									
MARITES A. HERNANDEZ	1/12/2018	Budget for Processing of Business Permit for 2018		5,000.00	5,000.00				January 26,2018
MARITES A. HERNANDEZ	2/21/2018	Litigation Expenses FAO Sps. Virgilio & Josephine Berberabe		10,000.00	10,000.00				February 28, 2018
MARITES A. HERNANDEZ	8/3/2018	LTO Registration & Insurance of Service Vehicle		10,000.00	10,000.00				August 09, 2018

MARITES A. HERNANDEZ	12/14/2018	Budget for Branch Christmas Party		5,000.00	5,000.00				December 19,2018
TOTALS				**30,000.00**	**30,000.00**	**0.00**	**0.00**	**0.00**	
								30,000.00	
								-	

MABALACAT

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	(State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1. LOCAL TRAVEL									
****NONE TO REPORT****									
2. FOREIGN TRAVEL									
****NONE TO REPORT****									
3. SPECIAL									
****NONE TO REPORT****									
4. OTHERS									
****NONE TO REPORT****									
TOTAL				**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	
								0.00	
								-	

MALOLOS

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	(State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1. LOCAL TRAVEL									
******NONE TO REPORT******									
2. FOREIGN TRAVEL									
******NONE TO REPORT******									
3. SPECIAL ACTIVITIES/PROJECTS									
******NONE TO REPORT******									
4. OTHERS	12/18/2018	*2018 BRANCH CHRISTMAS PARTY*	*Disbursement* Voucher	*5,000.00*	5,000.00				Liquidated 12/27/2018 transferred to HO via SRT-551282

		BUDGET	MB-143						
TOTALS				**5,000.00**	**5,000.00**	**0.00**	**0.00**	**0.00**	
								5,000.00	
								-	

MANOLO F.

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due: Less than 30 days	31-60 days	61-365 days	Over 1 year	Remarks (State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1. LOCAL TRAVEL									
****NONE TO REPORT****									
2. FOREIGN TRAVEL									
****NONE TO REPORT****									
3. SPECIAL									
****NONE TO REPORT****									
4. OTHERS									
****NONE TO REPORT****									
TOTALS				**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	
								0.00	
								-	

NAGA

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due: Less than 30 days	31-60 days	61-365 days	Over 1 year	Remarks (State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1. LOCAL TRAVEL									
Sherly G. Forneloza	08/08/2018	Travel allowance ftp 08/07-20/2018	DV#165	11,918.00		11,918.00			09/28/2018
Jose Hector R. Monje	08/10/2018	Travel allowance ftp 08/07-20/2018	DV#166	12,000.00		12,000.00			09/28/2018
Sherly G. Forneloza	08/17/2018	Travel allowance ftp 08/21-31/2018	DV#172	8,800.00		8,800.00			09/28/2018
Jose Hector R. Monje	08/24/2018	Travel allowance ftp 08/21-31/2018	DV#173	8,800.00		8,800.00			09/28/2018
Jenny G. Navarro	09/05/2018	Travel allowance ftp 09/01-15/2018	DV#178	10,400.00	10,400.00				09/28/2018
Sherly G. Forneloza	09/05/2018	Travel allowance ftp 09/01-06/2018	DV#179	4,800.00	4,800.00				09/28/2018
Jose Hector R. Monje	09/06/2018	Travel allowance ftp 09/01-06/2018	DV#182	4,800.00	4,800.00				09/28/2018
Jenny G. Navarro	09/17/2018	Travel allowance ftp 09/16-10/03 '18	DV#186	14,400.00	14,400.00				09/28/2018

Maria Jasmin Agravante	09/24/2018	Travel allowance for 3 days from Naga City to HO	DV#184	2,400.00	2,400.00				09/28/2018
Marvin Moraño	09/24/2018	Travel allowance for 3 days from Naga City to HO	DV#184	2,400.00	2,400.00				09/28/2018
Jorven Peñero	09/24/2018	Driver fee; Gasoline consumption	DV#184	6,000.00	6,000.00				09/28/2018
		LIQUIDATION OF Cash advances of travel allowances dtd 09 28 2018 of JHMonje;SGForneloza;JGNavarro		75,918.00	75,918.00				
		LIQUIDATION OF Cash advances of travel allowances dtd 09 28 2018 MJAgravante;Mmoraño;Jpeñero		10,800.00	10,800.00				
Ariel Orosco	11/05/2018	Travel allowance ftp 11/05-19/2018	DV#218	12,000.00	12,000.00				11/21/2018
Al Norel Santillan	11/05/2018	Travel allowance ftp 11/05-19/2018	DV#219	12,000.00	12,000.00				11/21/2018
April Ann Lorilla	11/05/2018	Travel allowance ftp 11/05-19/2018	DV#220	12,000.00	12,000.00				11/21/2018
Jeraldin Carlos	11/05/2018	Travel allowance ftp 11/05-19/2018	DV#221	12,000.00	12,000.00				11/21/2018
		LIQUIDATION OF Cash advances of travel allowances dtd 11 21 2018 of Aorosco;ANSantillan;APLorilla		48,000.00	48,000.00				
Ariel Orosco	11/21/2018	Travel allowance ftp 11/20-12/04/2018		12,000.00	12,000.00				12/18/2018
Al Norel Santillan	11/21/2018	Travel allowance ftp 11/20-12/04/2018		12,000.00	12,000.00				12/18/2018
April Ann Lorilla	11/21/2018	Travel allowance ftp 11/20-12/04/2018		12,000.00	12,000.00				12/18/2018
Jeraldin Carlos	11/21/2018	Travel allowance ftp 11/20-12/04/2018		12,000.00	12,000.00				12/18/2018
		LIQUIDATION OF Cash advances of travel allowances dtd 12 18 2018 of Aorosco;ANSantillan;APLorilla		48,000.00	48,000.00				
Jeraldin Carlos	12/12/2018	Cash advances of travel allowance of travel to HO		8,400.00	8,400.00				12/28/2018
Jeraldin Carlos	12/19/2018	Cash advance for christmas party		5,000.00	5,000.00				12/28/2018
		LIQUIDATION OF Cash advance dtd 12 28 2018 of Christmas party budget for Dec 2018		5,000.00	5,000.00				
		LIQUIDATION OF Cash advances dtd 12 28 2018 of travel allowance of travel to HO of J.Carlos		8,225.01	8,225.01				
		LIQUIDATION OF Cash advances dtd 12 28 2018 of travel allowance of travel to HO of J.Carlos		174.99	174.99				
2. FOREIGN TRAVEL									
****NONE TO REPORT****									
3. SPECIAL									
****NONE TO REPORT****									
4. OTHERS									
****NONE TO REPORT****									
TOTALS				**392,236.00**	**350,718.00**	**41,518.00**	**0.00**	**0.00**	
								392,236.00	

SAN PABLO

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	(State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1. LOCAL TRAVEL									
****NONE TO REPORT****									
2. FOREIGN TRAVEL									
****NONE TO REPORT****									
3. SPECIAL									
****NONE TO REPORT****									
4. OTHERS									
****NONE TO REPORT****									
TOTALS				**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	
								0.00	

SORSOGON

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	(State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1. LOCAL TRAVEL									
JUNNEL ROBLEDO	07-Sep-18	Travel to manila to transfer loan folders		3,000.00	3,000.00				9/14/2018
2. FOREIGN TRAVEL									
******NONE TO REPORT******									
3. SPECIAL ACTIVITIES/PROJECTS									
4. OTHERS									
JOSE HECTOR R. MONJE	11-Jan-18	Processing of business permits		6,000.00	6,000.00				1/22/2018
MELISSA D. ALISANGCO	12-Jan-18	Maternity benefit/compensation		25,000.00		25,000.00			3/28/2018
OFB EMPLOYEES	15-Jan-18	Payroll for the month		16,955.35	16,955.35				1/29/2018

OFB EMPLOYEES	14-Feb-18	Payroll for the month		16,728.08	16,728.08				2/28/2018
OFB EMPLOYEES	14-Mar-18	Payroll for the month		13,708.41	13,708.41				3/28/2018
SSS	28-Mar-18	Loan payment over remittance		0.03	0.03				3/28/2018
OFB EMPLOYEES	13-Apr-18	Payroll for the month		16,728.08	16,728.08				4/27/2018
OFB EMPLOYEES	11-May-18	Payroll for the month		15,989.76	15,989.76				5/30/2018
OFB EMPLOYEES	13-Jun-18	Payroll for the month		16,728.08	16,728.08				6/28/2018
OFB EMPLOYEES	16-Jul-18	Payroll for the month		16,728.08	16,728.08				7/27/2018
OFB EMPLOYEES	13-Aug-18	Payroll for the month		16,728.06	16,728.06				8/29/2018
OFB EMPLOYEES	14-Sep-18	Payroll for the month		16,728.08	16,728.08				9/28/2018
OFB EMPLOYEES	24-Sep-18	AR for ERIP employees dtd 09/22/2018		728.32	728.32				9/28/2018
OFB EMPLOYEES	12-Oct-18	Payroll for the month		9,820.32	9,820.32				10/30/2018
OFB EMPLOYEES	14-Nov-18	Payroll for the month		9,820.33	9,820.33				11/29/2018
OFB EMPLOYEES	14-Dec-18	Payroll for the month		9,820.32	9,820.32				12/28/2018
TOTALS				**211,211.30**	**186,211.30**	**25,000.00**	**0.00**	**0.00**	
								211,211.30	
								-	

TACLOBAN

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	(State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1. LOCAL TRAVEL									
a. MIRANDA G. VARON	11/16/18	C/A to travel HO for Strategic Meeting	2018-11-431	15,605.00	15,605.00				*11/28/2018*
2. FOREIGN TRAVEL									
****NONE TO REPORT****									
3. SPECIAL									
a. MIRANDA G. VARON	12/13/18	C/A for gift away to client for year 2018	2018-12-468	10,000.00	10,000.00				*12/29/2018*
b. TEX R. ESPIA	12/26/2018	C/A for Christmas Celebration of Bran	2018-12-483	5,000.00	5,000.00				12/26/2018
4. OTHERS									
****NONE TO REPORT****									
TOTALS				**30,605.00**	**30,605.00**	**0.00**	**0.00**	**0.00**	
								30,605.00	
								-	

TAGBILARAN

					Amount Due				Remarks

Name	Date CA Granted	Particulars	Reference	Total Amount	ss than 30 da	31-60 days	61-365 days	Over 1 year	(State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1. LOCAL TRAVEL									
******NONE TO REPORT******									
MARIA CARMELA G. CRISTALES									
******NONE TO REPORT******									
2. FOREIGN TRAVEL									
******NONE TO REPORT******									
3. SPECIAL ACTIVITIES/PROJECTS									
******NONE TO REPORT******									
4. OTHERS									
******NONE TO REPORT******									
TOTALS				**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	
								0.00	
								-	

TARLAC

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	(State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1. LOCAL TRAVEL									
****NONE TO REPORT****									
2. FOREIGN TRAVEL									
****NONE TO REPORT****									
3. SPECIAL									
****NONE TO REPORT****									
4. OTHERS									
JEANNE MARIE T. MAGAT	**Oct. 03, 2017**	**SSS Maternity Claim Benefit**		**39,000.00**			**39,000.00**		***February 06, 2018. Awaiting for SSS check for reimbursement***

DIONISIO R. PAÑARES JR.	Jan. 04, 2018	Related Expenses for Renewal of Business Permits for 2018		5,000.00	5,000.00				*January 30 & 31, 2018.*
TOTALS				**44,000.00**	**5,000.00**	**0.00**	**39,000.00**	**0.00**	

44,000.00

-

TIGAON

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due: Less than 30 days	31-60 days	61-365 days	Over 1 year	Remarks (State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1. LOCAL TRAVEL									
JERALDIN D. CARLOS	01/05/19	Travelling allowance OIC Tigaon Branch		10,400.00	10,400.00				*1/17/2018*
JERALDIN D. CARLOS	01/17/19	Travelling allowance OIC Tigaon Branch		12,800.00			12,800.00		*3/22/2018, awaiting for signed approved travel order from HO*
JERALDIN D. CARLOS	8/10/2019	Travelling allowance OIC Tigaon Branch		12,000.00	12,000.00				8/23/2018
JORBEN O. PEÑERO	9/4/2018	Travelling allowance re; Transfer of loans account to HO		7,400.00	7,400.00				9/20/2018
ORLY D. BRIONES	9/4/2018	Travelling allowance re; Transfer of loans account to HO		2,400.00	2,400.00				9/18/2018
2. FOREIGN TRAVEL									
****NONE TO REPORT****									
3. SPECIAL									
****NONE TO REPORT****									
4. OTHERS									
****NONE TO REPORT****									
TOTALS				**45,000.00**	**32,200.00**	**0.00**	**12,800.00**	**0.00**	

45,000.00

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TUGUEGARAO

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due: Less than 30 days	31-60 days	61-365 days	Over 1 year	Remarks (State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1. LOCAL TRAVEL									
Jenelyn D. Iquin	10/31/18	SO 200 Tuguegarao Branch	srt# 524775	24,000.00	0.00	24,000.00	0.00	0.00	12/28/2018; with penalty P100.00

Jomelyn Narcisa Calimag	10/31/18	SO 187 Tuguegarao Branch	srt# 524775	24,000.00	0.00	24,000.00	0.00	0.00	12/28/2018; with penalty P100.00
2. FOREIGN TRAVEL									
****NONE TO REPORT****									
3. SPECIAL									
****NONE TO REPORT****									
4. OTHERS									
****NONE TO REPORT****									
TOTALS				**48,000.00**	**0.00**	**48,000.00**	**0.00**	**0.00**	
								48,000.00	
TOTAL				**1,856,037.23**					

Certified Correct:

KAREN G. DONATO
Accountant

Approved By:

Ardelio N. Galang
Head, AFCD

Verified By:

COA Resident Auditor

Date Submitted: